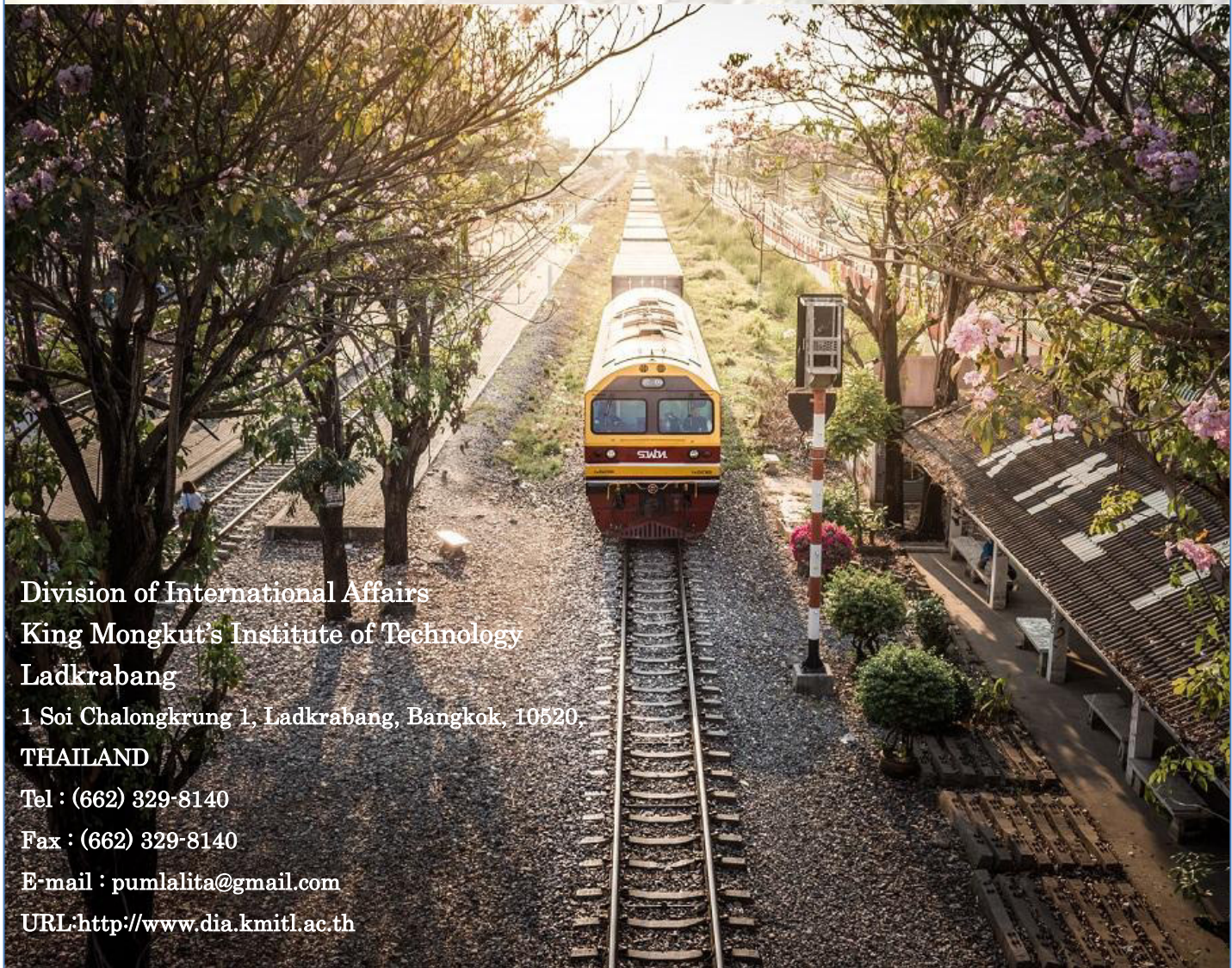


International Student DAILY CAMPUS GUIDEBOOK



Division of International Affairs
King Mongkut's Institute of Technology
Ladkrabang, KMITL



Division of International Affairs
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Ladkrabang

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Welcome

Welcome to King Mongkut's Institute of Technology Ladkrabang (KMITL). To you, the decision to study abroad might have been a small one – or, indeed, a rather big step. Either way you won't know what your experience will be like until you are here. This handbook is designed to help you prepare for the adventure of studying in Thailand. In our experience the better prepared you are the more you will benefit from your time at the Institute.

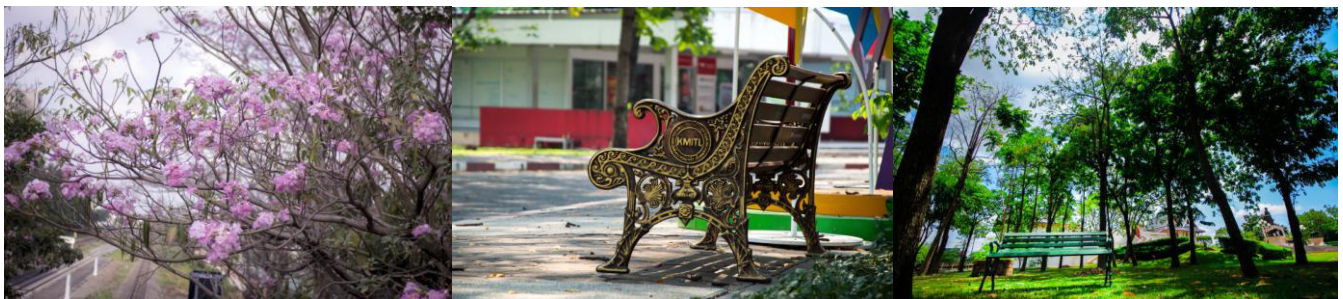
While we are trying to answer many of your questions prior to your arrival in Thailand, some of your questions will only arise once you are here. The Division of International Affairs will serve as a resource to you throughout the application process and during your stay at KMITL. The Division of International Affairs will be your primary contact for any questions or concerns regarding visas and immigration issues, travel and a host of other matters that may arise.

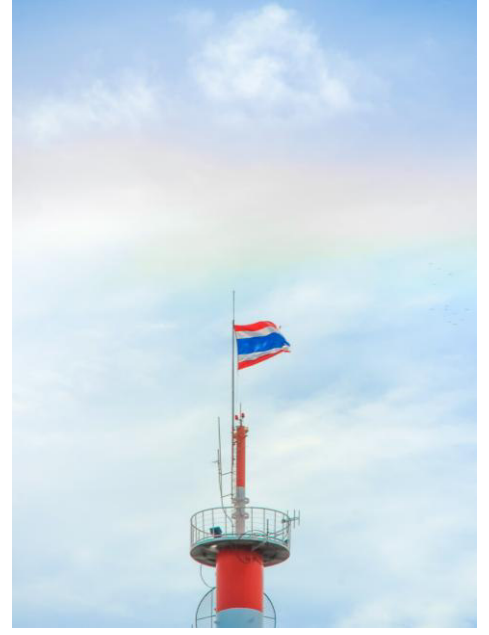
DIA

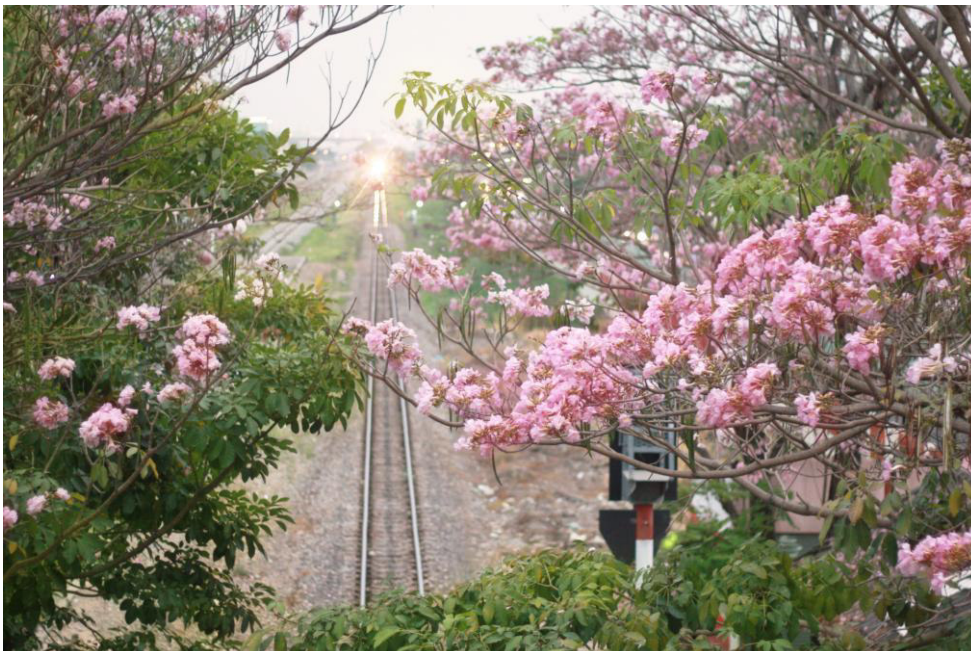
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KMITL Information



Division of International Affairs (DIA)

Office hours : Monday to Friday , 08.30 a.m. – to 04.30 p.m.

Location : 8th floor , Krom Luang Naradhiwas Rajanagarindra Building
(President Building)



King Mongkut's Institute of Technology Ladkrabang

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Vice President Asst. Prof. Dr. Chaiyan Jettanasen
Director

1. Ms. Wija Tintamora

Foreign Relations Officer

2. Ms. Lalita Visitanupong

3. Ms. Khemthong Ar-mart

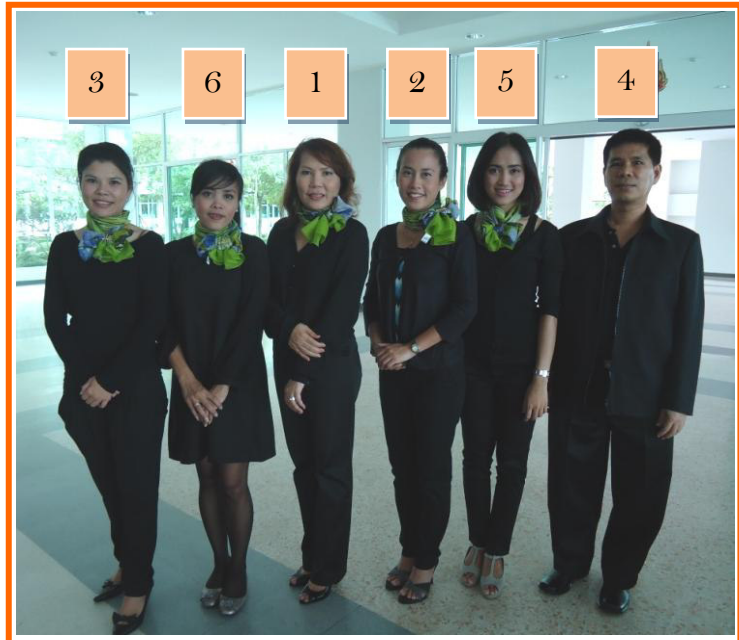
4. Mr. Nopparuj Khamvera

5. Ms. Nongnoot Rodjinda

6. Ms. Nannaphat Meepin

International Coordinator

7. Mr. Patrick Dyche



Roles and Responsibilities

1. International Cooperation Service
2. International Exchange Program Service
3. International Liaison and Special Affairs Service



Campus Facilities

1. Medical Service

Any injury, illness, emotional problems or unexpected accidents during your stay, please contact “KMITL Health” (Free of charge)

Location : 1st floor , Health Center Building

Office hours : Monday to Friday , 09.00 a.m. – 06.00 p.m.

☺ Simply show student ID card to be serviced.



Note :

☺ Health and accident insurance must be done beforehand.

☺ In case of getting hurt or sickness after office hours or on holidays, please consult any hospitals. A portion of medical expense is to be paid personally.

2. Bank

Four major commercial banks reside on campus for the convenience of international students, including (a) Bank of Ayudhya (b) Kasikorn Bank (c) Krungthai Bank and (d) Siam Commercial Bank :



Working hours : Monday to Friday, 08.30 a.m. – 03.00 p.m.

ATM : 24 hours service

Money (Thai Baht)

Coin : 10 THB, 5 THB, 2 THB, 1 THB, 0.50 THB, 0.25 THB.

Banknote : 1000 THB, 500 THB, 100 THB, 50 THB, 20 THB.



The exchange rate (in Oct 2015)
 1THB = 3.0 JPY
 1THB = 5.82 CNY

3. Dormitory

Hours : 05.00 a.m. – 11.00 p.m.

Note :

- ☺ Please keep your room clean and orderly before check-out. (You can borrow cleaning material from maid).
- ☺ Do not bring alcohol into the dormitory.
- ☺ Meal cooking in the room is strictly prohibited.
- ☺ Please check your belonging before check-out.
- ☺ Before leaving KMITL, please return the room key at DIA staff or dorm staff.
- ☺ In case you damage the dormitory facilities accidentally or intentionally, you will have to report it to DIA immediately.



Charges :

- ฿ The bed linen service fee.
- ฿ The charge of electricity and water supply depends on amount of usage. (Only for who will stay in a dormitory more than one month).



Coin-operated washing machine

Insert 10 THB coins (2 coins)



Canteen

4. Library

Opening Hours	School days	School holidays
Monday - Friday	8.30 – 19.30	8.30-16.30
Saturday - Sunday	10.00 – 18.00	Closed
National holidays	Closed	Closed



Lending service

- ☺ Show your student ID card before service.
- ☺ Borrowing limit of seven books maximum for a week.
- ☺ Borrowed books have to be returned on or before the due date.



Caution :

- ☺ A warning buzzer sounds at the gate if you take a library material out of the library without going through the procedures.
- ☺ Before leaving KMITL, make sure that you have returned all the books to the library.



Self check unit



Book return unit

5. Sports facilities

- ☺ Show your student ID card before the sports facilities service.
- ☺ Rate of service is 20 – 40 Baht/person

- Gymnasium
- Swimming pool
- Fitness room
- Tennis Court
- Badminton Court



Gymnasium



6. Internet service

- ☺ Please contact Computer Service Center.
- ☺ Internet access can be requested at the Computer Service Center by showing your student ID card and your copy passport.



7. Student ID card

- Please bring along your student ID card all the time during your stay at KMITL.
- Proper student ID card is required for all KMITL facilities and services.



front side



back side

8. Campus map



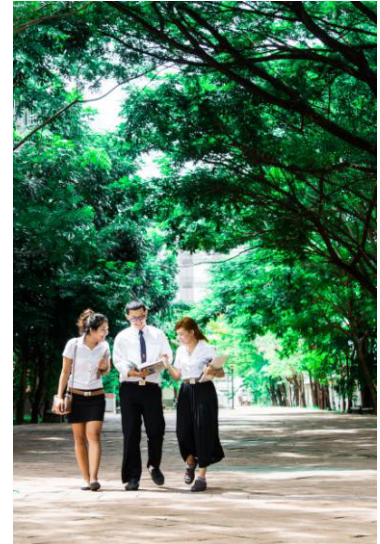
- 1: Krom Luang Naradhiwas Rajanagarindra Building (President Building)
- 2: Common Lecture Building
- 3: Alumni Building
- 4: International College
Nanotechnology College
Data Storage Innovation College
- 5: Dept. (Electrical, Computer, Control) Eng
- 6: Student Dormitory
- 7: Nanotechnology Research Center
- 8: Main Auditorium
- 9: Fac. of Eng. (Dean) Office
- 10: Lecture Building (Eng.)
- 11: Lecture Building (Eng.)
- 12: Fac. of Architecture Office
- ★ Railway Station
- 13: Auditorium (Fac. of Architec)
- 14: Lecture Building (Fac. of Architec)
- 15: Dept. Building (Fac. of Architec)
- 16: Staff Condominium
- 17: Fac. of Agricultural Technology
Fac. of Agro-industry
- 18: Grand Auditorium
- 19: Central Library
- 20: Student's Association
- 21: Fac. of Sciences
- 22: Fac. of Industrial Education
- 23: Fac. of Agricultural Technology
- 24: Fac. of Information Technology
- 25: Computer Center
Administration and Management College
- 26: King Rama 4's Monument
KMITL's Museum
- 27: Workshop (Fac. of Agri. Tech.)
- 28: Dept. of Telecommunication Eng
- 29: Dept. of Electronics Eng.
- 30: Dept. of Instrumentation Eng.
- 31: Dept. of Civil Eng.
- 32: Dept. of Chemical Eng.
Dept. of Food Eng.
- 33: Dept. of Mechanical Eng.
Dept. of Industrial Eng.
- 34: Automation Research Center
- 35: Plaza Avenue
- 36: Health Center
- 37: Dept. of Electrical Eng., 38: Sport Complex

Campus Rules for Exchange Students

1. Rules & Regulations for Exchange Students

As an exchange student in a foreign country you will have to adjust to unfamiliarities such as different cultures and customs. The followings are universal advises for what is expected from you:

- ☺ Duties and assignments from supervisors or teachers.
- ☺ Get counseling and conduct laboratory research on a regular basis.
- ☺ Attain proper approval from your assigned supervisor before taking leave or absentee.
- ☺ Proper attire for engaging in campus related activities.
- ☺ All of exchange students must have health and accident insurance. It is recommended to be done in your home country.



Be where you're supposed to be for assigned duties and adhere to campus policies

2. Visa Applications and Extensions



- ☺ Upon arriving at your KMITL campus destination, you are required to present your passport. One copy is required for the Division of International Affairs (DIA).

- ☺ For Visa applications and extensions, please contact both DIA and your assigned supervisor at your faculty of study.



3. Travel



One of the most exciting things about your time at KMITL is visiting different places. You may have the opportunity to travel as part of a KMITL trip, a KMITL organized excursion, or with your host supervisor.

There is no particular rule for trips organized by either your host-supervisor or KMITL, except an advance approval from your assigned supervisor. Trip that need preapproval include the following:

- ☺ Trips outside Thailand
- ☺ Air travel
- ☺ Trips that require taking leave or absentee
- ☺ Independent travel without an accompanied adult approved or assigned by your host-supervisor
- ☺ Any trip not organized by KMITL or your host-supervisor



General Information

1. Communications

Mobile Phone



Purchase of a new SIM card/number is easy, and can be done at operators' shops and any 7-11 as well as at many airport kiosks. Thailand is beginning to require SIM card registration and the identification (ID) (such as passport for non-Thais) may be required.



← Top up machine

Telephone

a) Domestic and Local phone call

Public telephone : TOT or TRUE

: Coin or phone cards can be used

b) International phone call

Dial international code 001- country code – city code – telephone number

Mail




Post offices are open from 09.00 a.m. to 03.00 p.m. through Monday to Friday.

You can post off your letters and cards in red post boxes on the streets.

☺ Nearest post office is located about 300 m far from dormitory.



2. Emergency Call

- Mr. Hironaka Tomita , dial 089-0306077 (Japanese Only)
- Police , dial 191 
- Fire , dial 199 
-  Call (free) can be made anywhere in Thailand, 24 hours a day.

3. Electricity in Thailand



The electricity in Thailand is 220 volts.

The photo on the left shows the electric socket usually found in Thailand. They can fit to both flat electric male plugs (like in the U.S. and Japan) and round electric male plugs (like much of Europe and Asia).

4. Transportation

There are many modes of transportation available directly or with in connection from KMITL, including Bangkok's Public Boat system.

- Public Bus (“Rod-May”)
- Public Train (“Rod-Fai”)
- Taxi
- Motorcycle taxi
- Public mini bus (“Rod-Tu”)
- Airport rail link/
BTS/MRT
- Public van (“Rod-Song-Teaw”)
(Two-row seated bus)
- Public Boat



5. Public Transportation

From Suvarnabhumi International Airport to KMITL.

☺ Take a taxi (about 15 mins).

From KMITL to Bangkok downtown.

☺ Take the taxi to Airport rail link Ladkrabang station or Train from Pra Chom Klao station to Ladkrabang station (only 1 station) and then take Airport rail link to Phaya thai station.

☺ Take the Public van (located about 100 m far from Pra Chom Klao station) to Victory Monument.



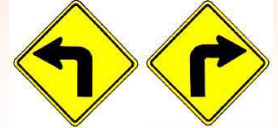
Bangkok Routes Map

Conversations for Traveling



Traveling

- ◆ How can I get to.....?
- = Di Chan/Phom Ja Pbai.....Yang Rai?
- ◆ Go Straight = Trong Pbai
- ◆ Turn Left = Liew Sai
- ◆ Turn Right = Liew Kwa



Airport rail link

An Airport Express rail link between Suvarnabhumi Airport and Makkasan (red line) is a very quick way to get from the airport to town, but the link also extends past Makkasan to the Phaya Thai station (blue line) as well, taking an additional fifteen minutes. The trains link to the BTS Sktrain network, but a transfer will be needed. Travelling time is estimated at 15-20 minutes on the express and around 30 minutes from end to end on the blue line, with very reasonable fares.



Taxi: Giving Directions

1. For giving directions to destinations other than KMITL, all you have to say is:

“ I want to go to(*desired destination*), please”

Is:

“Chan Yag Pai Tee.....(*desired destination*), Krub/Ka”

And fill in the blank with the desired destination.

2. Coming back to KMITL, however, is much easier. All you have to say is :

“Pai Tee Pra Jom Khaw Ladkrabang, Krub/Ka”

or, simply show the driver :

“ไปพระจอมเกล้าลาดกระบัง ครับ/ค่ะ”

6. Thai Food



Khao gaeng restaurants, you get to see all the Thai dishes that are available, and choose to eat what looks the best... but sometimes it can be challenging to make a decision.

How to order...Order on top of rice, or full plates

At a khao gaeng restaurant in Thailand, you can order either rad khao or gap khao.

Rad khao means that you will get a plate of rice, and then chose 2 – 3 different curries that will be placed right on top of your rice.

Gap khao means that you order a couple of dishes that come on full plates, and you order a plate of rice apart.



Rad khao



Gap khao

If you order Gap khao, of course.. more expensive because you get more food!

Traditionally, Gap khao entries are shared among everyone at the table, with a middle spoon of course, while everyone has a serving of rice to themselves (not shared).

However, there is really no rule to this, so – enjoy the best place to dine in the world as you see fit, within good boundaries.

Conversations Thai food



Food

- ◆ Thai Omelet = Kai Jiew
- ◆ Fried Rice = Kao Pad
- ◆ Spicy Papaya Salad = Som Tum
- ◆ Spicy Seafood Soup = Tom Yum Ta-le



<p style="text-align: center;">Food</p> <ul style="list-style-type: none"> ◆ Pork = Moo ◆ Chicken = Gai ◆ Beef = Nuer ◆ Fish = Pbla ◆ Prawn = Goong ◆ Duck = Pbed 	<p style="text-align: center;">Vegetable & Fruit</p> <ul style="list-style-type: none"> ◆ Vegetable = Phak ◆ Banana = Gluoy ◆ Apple = Apple ◆ Coconut = Ma Praw ◆ Pineapple = Sab Pba Rod ◆ Fruit = Phon La Mai ◆ Orange = Som ◆ Papaya = Ma La Gor ◆ Chili = Prik
<p style="text-align: center;">Food Conversation</p> <ul style="list-style-type: none"> ◆ I don't eat spicy food. = Di Chan / Phom Mai Gin Phet ◆ I like omelet. = Di Chan / Phom Chorb Gin Kai Jiew  	<p style="text-align: center;">Noodles</p> <ul style="list-style-type: none"> ◆ Noodles = Kuay Tiew ◆ Egg noodles = Bah Mee ◆ Small Rice noodles = Sen Leg ◆ Large Flat Rice noodles = Sen Yai ◆ Crystal noodles = Woon Sen ◆ Dry = Hang ◆ Soup = Naam 

Thai Noodles (with/without soup)



Bah Mee Moo Daeng



Bah Mee Moo Daeng Haeng



Kuay Tiew Gai



Kuay Tiew Ped



Yen Ta Fo



Kuay Tiew Reua



Kuay Tiew Moo Nahm Sai



Kuay Jab



Pad See Ew Moo

Thai Food / Dessert / Drink

Pad Thai



Tom Yum Gung



Som Tam



Gang Massaman



Ga Pow Gai Kai Dow



Kao Man Gai



Kai Luuk Koei



Moo Dad Diew



Pad Prew Wan Goong



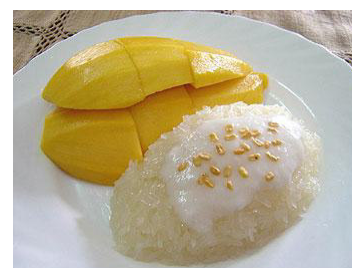
Kang Jued Tao Hoo Moo Sub



Khao Pad Moo



Look Choop



Kao Niew Ma Muang



Ka Nom Chan



Cha Yen

7. Thai Conversations

"krub = ครับ" has no meaning, it is put at the end of sentence for men to use in the polite way of Thai language. If you are female, you say "ka = ค่ะ" instead.

<p style="text-align: center;">Self Introduction</p> <ul style="list-style-type: none"> ◆ Sa Wad Dee Ka/Krub = Hello , Hi = สวัสดี ค่ะ/ครับ ◆ Di Chan / Phom Chue.....Ka/Krub = My name is..... = ดิฉัน/ผม ชื่อ.....ค่ะ/ครับ ◆ Ar Yu.....Pbee = I'm.....years old. = อายุ.....ปี 	<p style="text-align: center;">Useful Thai : Greeting</p> <ul style="list-style-type: none"> ◆ Good Morning = Sa Wad Dee Torn Chao Ka/Krub ◆ Good Afternoon = Sa Wad Dee Torn Bai Ka/Krub ◆ Good Bye = La Gorn Ka/Krub 										
<p style="text-align: center;">Everyday Conversation</p> <ul style="list-style-type: none"> ◆ How are you? = Sa Bai Di Mai Ka/Krub? ◆ I'm fine/good. = Sa Bai Di Ka/Krub ◆ Have you eaten yet? = Tarn Khao Rue Young ◆ Yes, I have. = Tarn Laew Ka/Krub ◆ No, I haven't. = Young Mai Dai Tarn Ka/Krub 	<p style="text-align: center;">Everyday Conversation</p> <ul style="list-style-type: none"> ◆ Where did you just go? = Pbai Nai Ma? ◆ Where are you going? = Gum Lung Ja Pai Ti Nai? ◆ Yes = Chai Ka/Krub ◆ No = Mai Ka/Krub ◆ I'm sorry. = Di Chan/Phom Kor Tode Ka/Krub ◆ That's alright./ Never mind. = Mai Pben Rai Ka/Krub 										
<p style="text-align: center;">Thai Numbers</p> <table style="width: 100%; border: none;"> <tr> <td>1 = ๑ = Nueng</td> <td>6 = ๖ = Hok</td> </tr> <tr> <td>2 = ๒ = Song</td> <td>7 = ๗ = Jet</td> </tr> <tr> <td>3 = ๓ = Sarm</td> <td>8 = ๘ = Pbad</td> </tr> <tr> <td>4 = ๔ = Sii</td> <td>9 = ๙ = Gao</td> </tr> <tr> <td>5 = ๕ = Ha</td> <td>10 = ๑๐ = Sib</td> </tr> </table>	1 = ๑ = Nueng	6 = ๖ = Hok	2 = ๒ = Song	7 = ๗ = Jet	3 = ๓ = Sarm	8 = ๘ = Pbad	4 = ๔ = Sii	9 = ๙ = Gao	5 = ๕ = Ha	10 = ๑๐ = Sib	<div style="text-align: center;">  <p>This handbook was completed by Division of International Affairs: DIA, KMITL. Feb 3, 2016</p> </div>
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**Division of International Affairs (DIA), KMITL
Towards Internationalization**