

Information about the required documents for GRADUATE STUDENT

All of the following documents should be submitted by the applicants to:

Executive Director

Office of the Chancellor, Kyushu Campuses

Tokai University

9-1-1 Toroku, Higashi-ku, Kumamoto-shi, Kumamoto, 862-8652 Japan

All documents must be type-written in either English or Japanese.

Submitted applications which do not contain all of the required documents will be automatically rejected. Tokai University (Kyushu Campuses) will not be responsible for costs incurred in submitting an application, and reserves the right to request additional documents if necessary.

1. A completed application form, together with four (4) (two for the application form) 5cm x 4cm size photographs with the name and nationality of the applicant written on the reverse sides.
2. Personal History.
3. A Letter of Recommendation.
This should be written by the applicant's supervisor testifying to academic ability and achievements, and confirming the availability of study leave covering the period of stay at Tokai University (Kyushu Campuses).
4. Copy of TOEFL Score Report (if any)

Tokai University (Kyushu Campuses) Academic Exchange Program
9-1-1 Toroku, Higashi-ku, Kumamoto-shi, Kumamoto, 862-8652 Japan